



POLICY AND FINANCE COMMITTEE MEETING

MINUTES – 2 November 2011

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson and Keith Sexton.

In attendance: Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:05pm and 1:25pm.

A1. Apologies

P&F RESOLVED (P&F2011/28) to receive apologies from Cr Stevens.

(Moved Cr Davies/Seconded Cr Sexton)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Minutes for Confirmation: Policy & Finance Committee 21 September 2011

P&F RESOLVED (P&F2011/29) that the minutes of the Policy and Finance Committee meeting held on 21 September 2011 were received and confirmed as true and correct.

(Moved Cr Napier /Seconded Cr Robertson)

Carried

A4. Policy and Finance Committee Action List from 21 September 2011

P&F RESOLVED (P&F2011/30) to receive the action items list.

(Moved Cr Riddell/Seconded Cr Sexton)

Carried

A5. Risk & Audit Working Party Notes – 6 September 2011

P&F RESOLVED (P&F2011/31) to receive the Risk and Audit Working Party Notes of 6 September 2011.

(Moved Cr Napier /Seconded Cr Craig)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B Reports

B1. Policy on Significance

P&F RESOLVED (P&F2011/32):

1. To receive the information.
2. Adopt the changes to the current policy.
3. Adopt the policy for inclusion in the 2012-22 LTP, with a review date of the next LTP.

(Moved Cr Gray/Seconded Cr Sexton)

Carried

B2. Policy on Partnerships with the Private Sector

P&F RESOLVED (P&F2011/33):

1. To receive the information.
2. To note that there is no longer a requirement to have a policy on partnerships with the private sector.
3. To note that the current policy was a requirement for the 2009-19 LTCCP, which is operative until 30 June 2012.
4. To let the current policy lapse on 30 June 2012.

(Moved Cr Riddell/Seconded Cr Craig)

Carried

C Financial Statements

The Group Manager Corporate Support spoke to the financial reports and undertook to provide a full year forecast for December.

P&F RESOLVED (P&F2011/34) to receive the financial reports to 30 September 2011.

(Moved Cr Napier /Seconded Cr Gray)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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